

# Advanced Diploma Clinical Supervision October 2022

The working life of a counsellor, psychotherapist, social/youth worker, psychologist, nurse or indeed anyone in today's caring professions, is both challenging and demanding.

## About the course

To do these jobs well, support in the form of supervised practice has become an important component of professional practice. Indeed, in the field of counselling and psychotherapy, supervisors are considered gatekeepers of the profession essentially, ensuring the standards and supports necessary for the protection of vulnerable people, providing active support of the helping professional and creating an environment in which the supervisee's growth and wellbeing become a key focus of the therapeutic triad (client, supervisee, supervisor). This one-year programme is designed to train experienced practitioners within the health and social care domain to provide supportive, educational and managerial supervisory skills which they can bring to private practice or their workplace setting.



**Course Duration: 100 hours October 2022—May 2023**  
**Commencing October 2022**

Weekends - Saturday and Sunday from 9 am to 5.30 pm (approx. 1 weekend per month from October to May)

**Venue: Dublin West**

**Tuition Fees: €4,050 (Includes all academic and administration costs and charges)**

**APPLICATION DEADLINE: 31st August 2022**

## Entry Requirements

- Applicants must be qualified practitioners who have begun supervising, or are about to do so.
- A minimum of four years experience as a practitioner is required.
- Entry is by application form & short essay (500 words)
- Applicants must provide a recommendation letter from their supervisor.
- Eligible Applicants will be invited to an interview
- Applicants must check the accreditation requirements of their target accrediting body before applying to this programme.

**Meets IACP/BACP Training Criteria.**

## APPLICATION PROCESS

Applicants should complete and return the course application form accompanied by an initial deposit of €250, which is deductible from course fees if the application is successful. Applicants are entitled to a full refund of the initial deposit if they decide to cancel within 14 days of receipt of their application. Should an application be unsuccessful, or if the application is cancelled by the applicant following this 14 day period or after interview, an administration fee of €60 is charged and the balance of €190 is refunded.

Intake interviews will be arranged for suitable applicants. Applicants who are offered a place will be required to confirm acceptance in writing, accompanied by a Booking Deposit of €1,020. When an applicant has accepted a place, a binding agreement is created and all tuition fees, including deposits, shall be fully non-refundable in all personal circumstances.

## Terms & Conditions

### Entry Requirements:

It is the responsibility of the applicant to ensure that he/she fulfils the minimum entry requirements for a chosen course, and to ensure that the chosen course is suitable for his/her needs and level of ability. Once an applicant accepts an offer of a place on the course, he/she agrees to abide by the rules and regulations of the College. If the applicant does not reach the acceptable minimum criteria for the course, PCI College has the right to withdraw them from the course.

### Language Requirements:

All candidates are required to satisfy the English language requirement. Candidates whose first language is not English and who are presenting qualifications other than the Leaving Certificate may satisfy the requirement through the completion of the IELTS (International English Language Testing System), or equivalent, on the basis that they obtain a minimum band score of 6.5, which denotes a very good skill level of English. **It should be noted that these are the minimum requirements in English and PCI College may set higher requirements in each case.**

### Fees:

Tuition Fees are non-refundable in all personal circumstances. The balance of fees for tuition is payable, in full, before the course commences, or by availing of an agreed PCI College Direct Debit Payment Plan. Tuition Fees do not include costs of Additional Requirements such as Supervision.

Once a student is enrolled on a programme of study, no part of course fees are refundable or transferable. No refund will be made in any circumstances to students who fail to attend classes or who commence a course and subsequently feel that the course does not suit him/her. Students who are having their fees paid or part-paid by a third party, should be fully aware that responsibility for payment of fees and liaison with these bodies rests solely with the student and not with PCI College.

The College makes every effort to provide the Programme as described, and to avoid altering course dates, tutors, locations etc. However, should any changes be necessary, you will be notified at the earliest opportunity. All courses run subject to demand and the formation of a viable class cohort. A full refund will be given to all applicants in the event that the class does not proceed.

Where a student receives a refund and chooses to keep the refunded fees on their account, this credit shall only be applicable to programmes within that programme category (e.g. counselling & psychotherapy or CPD or Psychology). Credit will remain on the students account for a period of two years from the date of refund.

### Student Requirements:

Students are required to have sufficient IT skills and access to appropriate IT facilities to participate in the course. All students are assigned an individual email address and given access to an online Student Portal. The Portal includes course materials, an online library and College announcements and students are required to upload all written assignments online. Email is the primary communication method of the College and all students are requested to access their individual email account on a regular basis to ensure receipt of all notices.

Students with a disability may require adjustments to facilitate their learning. These adjustments will be fully evaluated by PCI College. Students are requested to make the College aware of any disability, special need or learning support requirement on application.

### Garda Vetting:

Students will be required to participate in Garda Vetting procedures in relation to programme and accreditation requirements.

Please note that there is an additional charge of €20 for Garda vetting process which is required prior to course entry and it is not included in the above fees.

Our Terms and Conditions may change and be updated from time to time. Students are requested to review the current version of Terms and Conditions on our website at [www.pccollege.ie](http://www.pccollege.ie).

## APPLICATION FORM

### 1. Personal Details (Please fill all fields in Block Capitals)

Forename \_\_\_\_\_ Middle Name \_\_\_\_\_ Surname \_\_\_\_\_

(For Registration—please use name as appears on Passport / Bank Statements)

Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_ Ethnicity \_\_\_\_\_

Gender: \_\_\_\_\_ (Leave blank if you prefer not to say)

Telephone: Home: \_\_\_\_\_

Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Current Employment: \_\_\_\_\_

#### FOR OFFICE USE ONLY

ID No: \_\_\_\_\_ IT: Y/N

Deposit: \_\_\_\_\_

Offer: \_\_\_\_\_

Accepted: \_\_\_\_\_

Where did you see details of this course advertised? (e.g. online search, online advert, website, e-mail-direct marketing, Facebook, Twitter, word-of-mouth, press, radio, event) \_\_\_\_\_

### 2. Education Background

Highest Education Achieved (Primary/Secondary/Third Level)

Please give details of Course, Institution and Award:

Appropriate qualification in Counselling/Psychotherapy, social care, psychology, nursing or related discipline (level 5MFQ or Level 7 FHEQ) AND a minimum of four years professional practice (eg. Accreditation) with a recognised professional body.

Qualification/Institution: \_\_\_\_\_

Award: \_\_\_\_\_

Please list any other course you consider relevant to your application: \_\_\_\_\_

If you have a disability or special need, will you require extra learning support?

Yes  No

If yes, please give details?

Have you ever been convicted of a criminal offence?

Yes  No

If yes, please give details? \_\_\_\_\_

Are you accredited with any recognised counselling bodies? \_\_\_\_\_

Please give names and addresses of two personal referees who would attest to your competence to undertake the degree programme and to your suitability to act in the capacity of counsellor. (BLOCK CAPITALS PLEASE)

1	Name:		2	Name:	
	Address:			Address:	
	Tel:			Tel:	

### 3. Please enclose with this application the following

#### I attach the following:

(Please note that applications cannot be processed until all information is received)

1. Fully completed Application Form
2. Copy of all relevant transcripts\* (Confirming 2.2 on relevant Level 8 Degree or higher)  
or a Career Portfolio
3. €250 deposit (see below)
4. Recommendation letter from their supervisor
5. 500 word submission (maximum)

Submission titled: Why I wish train as a clinical supervisor. In this work, your aim is to demonstrate an ability to write clearly, concisely and cogently, providing your rationale for considering the programme at this point in your career. You should aim to mix formal and reflective writing in your short essay where possible. You may use a formal referencing style if you wish e.g. APA 6th, Harvard etc. but this is not mandatory for the short written piece.

\* Please note you will be required to bring original Transcript of Results & copies of Relevant Qualifications to interview for verification.

### 4. Declaration

I wish to register for the program selected above. I have read and understood the terms and conditions for program registration (as set out in page 2 of this application form & online at [www.pccollege.ie](http://www.pccollege.ie)) with PCI College and I agree to be bound by those terms and conditions.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### 5. Payment Options

**I enclose a deposit of €250.00 (of which €60.00 is non-refundable)**

BANK TRANSFER

BOI Account Number: 75917606

Sort Code: 90-01-21

Online Payment (via website)

Cheque